Prescribed Book : CYBER SMART IN COMPUTERS

MONTH	THEORY	PRACTICAL
APRIL	• Chapter-2 (History and Generation of Computers)	• LOGO (Starting MSWLOGO)
MAY	• Chapter-4 (Understanding MSWLOGO Commands)	• **Use of following LOGO Commands:** ✓ Forward (FD) ✓ Backward (BK) ✓ Clear Screen (CS) ✓ Home command ✓ Right Command (RT) ✓ Hide Turtle (HT) ✓ Show Turtle (ST) ✓ Repeat Command
JUNE	------ SUMMER BREAK----	
JULY	• Chapter-9 (Computer's Memory and Storage)	• Drawing Triangle/ Square/ Pentagon/ Hexagon • Drawing Circles and Curves
AUGUST	--------- REVISION --------	
SEPTEMBER	---------HALF YEARLY EXAMS--------	
OCTOBER	• Chapter-6 (More on Microsoft Word 2010)	• **MS-WORD 2010:** ✓ Starting MS Word ✓ Creating/ Saving/ Opening a document ✓ Cut + Copy + Paste options/ Undo and Redo buttons ✓ Selecting/ Editing/ Deleting text
NOVEMBER	• Chapter-7 (Formatting in MS Word 2010)	• **APPLYING FORMATTING ON TEXT:** ✓ Changing Font and Font Size ✓ Applying Font Style
DECEMBER	• Chapter-10 (Understanding Internet)	• **REVISION**
JANUARY and FEBRUARY	----------- REVISION ----------	
MARCH	-------------- ANNUAL EXAMS -----------	

TERM– 1

SYLLABUS FOR HALF YEARLY EXAMS

THEORY:
- Chapter-2 (History and Generation Of Computers)
- Chapter-4 (Understanding MSWLOGO Commands)
- Chapter-9 (Computer's Memory and Storage)

PRACTICAL:

- **LOGO (Starting MSWLOGO)**
- **Use of following LOGO Commands:**
  - ✓ Forward (FD)
  - ✓ Backward (BK)
  - ✓ Clear Screen (CS)
  - ✓ Home command
- Right Command (RT)
- Hide Turtle (HT)
- Show Turtle (ST)
- Repeat Command
- Drawing Triangle/ Square/ Pentagon/ Hexagon
- Drawing Circles and Curves

TERM–2

SYLLABUS FOR ANNUAL EXAMS

THEORY:
- Chapter-6 (More on Microsoft Word 2010)
- Chapter-7 (Formatting in MS Word 2010)
- Chapter-10 (Understanding Internet)

PRACTICAL:

- **MS-WORD 2010:**
  - ✓ Starting MS Word
  - ✓ Creating/ Saving/ Opening a document
  - ✓ Cut + Copy + Paste options/ Undo and Redo buttons
  - ✓ Selecting/ Editing/ Deleting text
- **APPLYING FORMATTING ON TEXT:**
  - ✓ Changing Font and Font Size
  - ✓ Applying Font Style